

Vice President of the ICCA Consortium

Terms of Reference

(01 April 2021¹)

The General Assembly of the ICCA Consortium is the supreme governing body of our global association, and the Council represents the General Assembly at any time in the inter-sessional period. The Vice President of the ICCA Consortium is an elected, voluntary position that plays a key role in ensuring its functioning while providing inspiration and support to the rest of the Council and fostering clarity in the Council's overall governance vision. The key functions of the Vice-President are as follows:

- Supporting the President as the guarantor of the vision and mission of the ICCA Consortium as specified in the Statutes and subsidiary policies and procedures, stressing engagement for the common good, equity, integrity, fair and due process and the highest standards of reciprocal respect, responsibility and mindfulness.
- Substituting for the President wherever she/he cannot be present to represent the ICCA Consortium at all levels and, in particular, at the highest level (e.g., with Heads of State and Ministers, Secretaries General and Executive Secretaries of other organisations), conveying the decisions adopted by the General Assembly and Council and promoting the mission of the ICCA Consortium with maximum dedication.
- As *ex-officio* member of the Executive Committee (ExCo), and in close collaboration with the President (as Chair of the ExCo), the Secretary of Council, Treasurer and Chairs of standing Committees of Council, anticipating, accompanying and supporting all major institutional developments and changes affecting the ICCA Consortium (e.g., regarding strategy, leadership, fundraising, areas of operation, etc.).
- In collaboration with the President (as Chair of Council) and in close collaboration with the Secretary of Council, ensuring the functioning of all governance processes of the Council, including setting the agendas of the ExCo meetings, proposing and clarifying the decisions of the ExCo and ensuring effective communication between the Council, Secretariat and membership at large.
- Chairing interview panels for key roles in the Secretariat.
- Providing strategic advice to the initiatives of relevant Council Committees, ICCA Consortium thematic areas of work and Working Groups, and the Secretariat.
- Inspiring the current membership of the ICCA Consortium to understand and act for ICCAs—territories of life to the best of their capacities and, as appropriate, inspiring new Members and Honorary members to join.
- If the President is unavailable, chairing the ICCA Consortium General Assemblies and facilitating their work, including facilitating the reaching of consensus decisions in accordance with the procedures of General Assemblies.

¹ These Terms of Reference are subject to changes required to harmonise with the proposed new Governance Procedures, which will be tabled for adoption by the 17th General Assembly in June 2021, if they are adopted.

- If the President is unable to perform her/his duties due to illness, injury or otherwise, fulfilling the necessary duties of President on an interim basis as required to enable the continued functioning of the association.
- Being available to attend electronically or in person:
 - Executive Committee meetings as convened;
 - Council meetings at least twice a year;
 - General Assemblies and Extraordinary General Assemblies as convened;
 - Where possible, regional meetings that include Council members, Regional Coordinators/Coordination Teams and other members of the Secretariat, Members and Honorary members as appropriate.

The Vice President of the ICCA Consortium is elected by the General Assembly for a period of three years, renewable for a maximum of two times (i.e., for a maximum total of three terms). The position is honorary (unpaid).

A member of the Council who, for any reason, is unable to fulfil his/her responsibility shall renounce her/his mandate voluntarily and/or upon request by the President, after hearing the advice of the rest of the Council.

If a member of Council is not able to communicate via email and cannot attend the electronic Council meetings during an entire year or between General Assemblies (whichever comes first), an automatic procedure to elect a replacement will take effect ahead the next General Assembly.

Desirable characteristics:

The position of Vice President needs to be filled by an individual of integrity and dedication, with known concern for and commitment to ICCAs—territories of life and the ICCA Consortium mission, vision and strategic approach. She/he should have extensive experience (at least ten years) working with Indigenous peoples and/or local communities in a respectful, supportive and empowering way. Ideally, the person is an active Honorary member and/or affiliated with an active Member of the ICCA Consortium. The position would greatly benefit from prior experience in the Council, although this is not a requirement. Particularly valuable characteristics include a charismatic and warm personality; the capacity to relate to and engage with people and organisations from various cultures and worldviews; strong organisation and communication skills; and, ideally, knowledge of two or more of the working languages of the ICCA Consortium (English, Spanish and French).

Members of Indigenous peoples and local communities, women and gender minorities are keenly encouraged to accept nominations.

Nomination and election process:

Nominations for the position of Vice President can be made by a minimum of two existing ICCA Consortium Members in good standing and/or two members of the existing Council and/or a Member in good standing and a member of Council. The nominations must take place by formal communication to the ICCA Consortium Programme Manager (sarah@iccaconsortium.org) at least two weeks before the foreseen date of the General Assembly and shall be accompanied by a brief CV of the proposed individual (1500 characters, including spaces) stressing ICCA-related experience and commitment. Nominators are not disclosed.

Nominations must include confirmation of the nominee's acceptance to serve in the role of Vice President on an honorary basis, exercise goodwill and due diligence and take into due consideration

the advice of the ICCA Consortium Council, Council of Elders, Ombudsperson and other trusted advisors as appropriate.

The ICCA Consortium Secretariat uploads the nominations to the ICCA Consortium website and diffuses them via the ICCA Consortium mailing list as soon as possible after receiving them.

The Vice President position is elected by the General Assembly by consensus, which implies a thorough and open discussion of candidates both with them and in their presence, and without them being physically present. In cases when consensus proves impossible, the Council of Elders is invited to bring the Members to an agreement. Only in extreme situations to eliminate a serious impasse in the work of the ICCA Consortium, the Vice President can be elected by a simple majority of all Members in good standing voting at the General Assembly. In case of even votes, the chair of the General Assembly breaks the impasse.